

HOW TO NOMINATE A PERSON FOR THE JOHN MONASH MEDAL FOR ENGINEERING HERITAGE

1 Consider the criteria

The nominee should have, over a considerable time, made an outstanding contribution to Engineering Heritage in Australia, through one or more of the following:

- the raising of awareness of engineering heritage within the profession;
- the promotion of engineering heritage within the community;
- the recording and documentation of engineering heritage;
- the conservation of engineering heritage;
- such other contribution to engineering heritage as EHA considers worthy of recognition.

This award is open to non-members of Engineers Australia.

2 Prepare the nomination

- Nominations may be made by any unit or member of Engineers Australia;
- Nominations should be brief, but present a persuasive case and contain sufficient information for comparative assessment of nominees;
- Nominations are to be in original hard copy signed by the person (or a representative of the group) making the nomination. Photocopies of non-original material should be legible and suitable for scanning.
- An electronic version of the nomination is also required. This version should preferably be in Microsoft Word on a floppy disk (or CDROM)
- Nominations will be treated as confidential to the EHA Board.

3 Send the nomination

- The nomination and supporting material should be mailed to the Administrator, Engineering Heritage Australia, 11 National Circuit, Barton, ACT 2600.
- The electronic version of the nomination should be mailed as above, or sent by email.
- Further contact details can be found at :-
http://www.engineersaustralia.org.au/learned-groups/interest-groups/engineering-heritage-australia/contact-us/contact-us_home.cfm
- Nominations and the supporting documentation should reach the Administrator by the deadline date usually **31st July**.

3 Form of the Award

The Award consists of an inscribed medal and an accompanying certificate signed by the National President of Engineers Australia.

4 Frequency

The Award is presented annually except when, in the opinion of the EHA Board, there is no nominee of acceptable standard.